United States Department of State

Foreign Affairs Manual

4 FAM – Financial Management

Change Transmittal: FIN-421
Date: April 24, 2013

4 FAM
ADMINISTRATVE CHANGES – RM OFFICE OF ORIGIN

Changes

1. This Change Transmittal updates office of origins related to RM's reorganization from the Bureau of Resource Management (RM) into two bureaus: The Bureau of Budget and Planning (BP) and The Bureau of the Comptroller and Global Financial Services (CGFS).

- 4 FAM 010, Financial Management Policy
- 4 FAM 050, Obligation Validity Criteria
- 4 FAM 060, Authorization Procedures Policy
- 4 FAM 340, United Stated Treasury Checks
- 4 FAM 350, United States Government Depositaries
- 4 FAM 410, General
- 4 FAM 420, Voucher Examination
- 4 FAM 510, General Policies
- 4 FAM 610, General Policies
- 4 FAM 820, Miscellaneous Employee Services

2. If this issuance changes less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.

3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.1).

4. The office responsible for the material in this subchapter is CGFS/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard the old subchapters:

4 FAM 010	FIN-415	6-21-2012
4 FAM 050	FIN-416	9-18-2012
4 FAM 060	FIN-397	3-27-2009
4 FAM 340	FIN-415	6-21-2012
4 FAM 350	FIN-415	6-21-2012
4 FAM 410	FIN-387	10-31-2007
4 FAM 420	FIN-415	6-21-2012
4 FAM 510	FIN-415	6-21-2012
4 FAM-610	FIN-415	6-21-2012
4 FAM 820	FIN-400	5-1-2009

Insert the new subchapters issued under 4 FAM 010, 050, 060, 340, 350, 410, 420, 510, 610 and 820.

2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FIN-421, and initial.

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2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.